



DEPARTMENT OF THE ARMY  
HEADQUARTERS, 80TH AREA SUPPORT GROUP (NSSG)  
Unit 21419  
APO AE 09708

REPLY TO  
ATTENTION OF

AERSH-LS

80th ASG (NSSG) Policy # 050-01  
15 August 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Procurement of Hazardous Materials within 80th Area Support Group (NSSG) Area of Responsibility

1. References:

- a. AR 200-1, Environmental Protection and Enhancement, 21 Feb 97.
  - b. AR 710-2, Inventory Management Supply Policy Below the Wholesale Level, 31 Oct 97.
  - c. U.S. Reg 715-33, Procurement USAREUR Government-wide Commercial Purchase Card (GPC) Program (Final Draft).
  - d. 80th ASG (NSSG) & 254th Base Support Battalion (BSB) Hazardous Material Control Center (HMCC) SOPS.
2. With the implementation of the Hazardous Material Control Center (HMCC), 80th ASG (NSSG) supports the "cradle to grave" management of hazardous materials. Moving towards this concept requires secured business practices at the acquisition level. In accordance with the above regulations and in order to effectively control hazardous substances, 80th ASG (NSSG) customers will comply with the following:

- a. All requests for hazardous materials will be submitted to the HMCC.
  - b. HMCC personnel first verify free-issue stock to determine if the order can be filled by that route. If not, they issue the material from stock on hand or order it through the appropriate source making use of the Government Purchase Card (VISA) as a preferred method for local purchases. Customers will not purchase Hazardous Materials using their own GPC unless coordinated and authorized by the HMCC. All Haz Mat entering the 80th ASG (NSSG) will then be bar-coded at the HMCC prior to distribution and usage. Refer to respective HMCC Standing Operating Procedures (SOP) for detailed instructions.
3. Tenant Activities of 80th Area Support Group (NSSG) / 254th BSB who enroll into the Hazardous Material Management Program (HMMP) will sign the Memorandum of Understanding (MOU) which outlines both HMCC and unit/organization responsibilities. Command Supply Discipline Program is updated to reflect internal controls covering Procurement of Hazardous Materials.

AERSH-LS

SUBJECT: Procurement of Hazardous Materials within 80<sup>th</sup> Area Support Group (NSSG)

4. The proponent office for this memorandum is the 80<sup>th</sup> ASG (NSSG) DOL Supply & Services Division, DSN 361-5280.

A handwritten signature in black ink, consisting of a series of loops and a horizontal line extending to the left.

TIMOTHY J. QUINN  
COL, MI  
Commanding

DISTRIBUTION:

A